



EMAN MALKAWI
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OBJECTIVE

To obtain a position in an organization that will benefit from my initiative, capabilities, contribution, leadership and drive with the potential for advancement and increased decision-making responsibilities, I am a self-motivated person who enjoys a challenging job that requires me to work towards clearly defined targets.

PERSONAL INFORMATION

Date of birth : dec, 22,1977
Nationality: Jordanian

Place of Birth: Irbid
Marital Status: married

EDUCATIONAL INFORMATION

Yarmouk University / Irbid, Jordan

MBA (Master's in Business Administration) very good degree

Dissertation: "The Effect of Knowledge Management on Decision Making Process "

Irbid National University / Irbid, Jordan

(Bachelors in Business Administration) very good degree

EXPERIENCE

- Full-time instructor at business administration department , University of Jordan (Aqaba branch) from 16-9- 2012 up to now.
- Giving lectures on the following topics:
 - Management
 - Marketing
 - Communication Skills
 - Human Resource Management
 - Knowledge Management
 - Management of Tourism and Hospitality

MANAGEMENT & COMMUNICATION SKILLS

- Team building, Leadership and presentation skills.
- Also able to work on own initiative and as a part of a team.
- Excellent communication skills.
- Implementations of the plans proposed to resolve the problems and connections with members.
- Possibility of summing the post supervisor managements.
- Ability to work long hours and under pressures.
- Strong ability to meet deadlines.

RESEARCH SKILLS

- Knowledge of research methodologies
- Survey and evaluation research techniques.
- V. good knowledge of using SPSS.
- Capability of Leading Research projects.

COMPUTER SKILLS

- Proficient in Microsoft Office (Word, Excel, PowerPoint)
- V. good knowledge of using SPSS.
- Regular Internet user.

LANGUAGES SPOKEN

- Arabic – Mother Tongue
- English – Very Good

TRAINING, WORKSHOP & EVENTS

- TOEFL total score.

"REFERENCES : Available upon request"

